

03 10 2015 Work Session 8 30 AM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting.

A. New Business

1. [8:30 - 8:45 AM Board Member Comments](#)

Attachment: [PO Increase Request - 2015 - Boone MS Master Plan - Phase 2.pdf](#)

Minutes:

Carol Matthews, Director of Internal Auditing, reported the need to increase the Carr, Riggs, & Ingram's construction audit contract by \$9,200. The increase is to complete the audit of Boone Middle School's Phase II construction work by Cutler Associates.

Mr. Berryman provided information on topics discussed at the Central Florida Public School Boards Coalition meeting.

- The Seminole County Superintendent is proposing to the Legislators that testing be simplified this year by using the ACT, SAT, PSAT scores
- Sharing SROs among schools
- Assisting emergency personnel identify buildings quickly by printing their name on the roof top
- Panic buttons at front desk in schools
- Purchasing body cameras for SROs
- Discussed impact fees and what the different counties are doing

Doug Lockwood is chairing the Polk Alignment Operating Board. Public Meetings are scheduled for March 17th and 18th for those interested in learning more on the program.

B. Board Agenda Review

2. [8:45 - 9:00 AM Review the Agenda for the March 10 2015 School Board Meeting](#)

Attachment: [03 10 15 School Board Agenda.pdf](#)

Minutes:

C-4: Approve February 24 2015 Work Session Minutes

Mr. Berryman asked for the minutes to reflect that Manatee has -0- impact fees.

C-30: New Position and New Job Descriptions for Assessment Accountability & Evaluation

Mr. Berryman asked that the Organization Chart be attached.

C-31: New Position: Senior Director, Florida Schools Retirement Consortium

Mrs. Fields asked if this position will be an employee of the District or the Consortium. Brian Warren, Acting Senior Director of Human Resource Services, responded that the person will be our employee.

C-35: Out of State Field Trip

Mrs. Fields questioned the use of general funds for an out-of-state field trip. Mrs. Leroy responded that it is a District activity (science competition) and when students advance to the next level (Federal or State), it is generally funded through that department's budget; such as Academic Challenge, History Fair, etc. She will provide a historical perspective to the Board.

R-36: Education System Impact Fee

Mr. Rivers clarified that the County Commission is to review the impact fees every 5 years not 3. And, he received their March Study last night; it has been attached to the eAgenda item.

3. [9:00 - 9:10 AM BREAK](#)

Minutes:

Mrs. LeRoy reported that the State's new writing assessment experienced problems daily: students' data was lost; log on issues, security issues, and others. Polk County's loss of data and log on issues were minimal compared to others across the State. Superintendents believe it is not a bandwidth issue but load capacity. DOE released a statement that the system suffered a cyber attack which is being investigated by law enforcement.

The Superintendent reported she was invited to speak before the Senate Appropriations Committee last week along with Superintendents from Miami-Dade, Broward, Pasco, and other private/charter school representatives. The purpose was to provide the Committee a broad perspective from public and charter schools on capital issues. At the session, Senator Aaron Bean stated that everything needs to be put on pause in terms of budget because the LIP (Low Income Pool through Medicare/Medicaid) matching Federal dollars (\$1 Billion) will not occur this year.

C. Information

Business Services - General

4. [January 2015 Monthly Financials](#)

Attachment: [Jan 2015 Financial Package.pdf](#)

Minutes:

Mr. Berryman commented that the fund balance is a projected number and there may be unknown variables that affect it before the end of the financial year.

Mr. Mullenax stated that Board policy requires a 5% fund balance; he feels the policy should be reviewed to increase the percentage. Mr. Perrone, Chief Financial Officer, will provide the State's report that lists the different fund balances by District. Several Board Members agreed the policy should be reviewed.

Human Resource Services - Job Descriptions

5. [Revise JD of Non-Union Positions to Reflect New Salary Grades](#)

Attachment: [Revise JD Non-Union to Reflect New Salary Grades- FADSS Study 3-10-15 WS.pdf](#)

Minutes:

Mrs. LeRoy stated this is a continuation of the process to shift all positions to the new salary schedule.

D. Discussion

Item 6

6. [9:10 - 10:10 AM Sales Tax Initiative Presentation](#)

Minutes:

Superintendent LeRoy announced that Polk Businesses for World Class Education offered to fund a survey to identify the "pulse of the community". Bruce Barceló, Barceló and Company, successfully led Polk County's previous sales tax and superintendent referendums as well as Sarasota County's one mill referendum.

Mr. Barceló provided information on the survey to 465 likely voters to get the people's perceptions of the School Board and our possible initiatives to establish a base line study. It is important to make a new, concerted effort toward transparency to make sure voters understand the spending practices, overhead issues, and money management of the district. Identify need for additional funds to improve teaching and learning; expand labs in middle and high schools to provide state of art teaching in STEM (science, technology, engineering, and math); required continuing education during summer for teachers and instructional leaders; guidance counselors that focus on ensuring students meet graduation requirements; increase seats for summer learning, expand acceleration learning through College Board, IB, curriculum and other advanced classes; expand Pre-K and After-School programs, provide additional professional staff for ELL (English Language Learners); and hire more content coaches to provide subject matter content.

The District should initiate a massive public relations campaign (marquees, editorial boards, service clubs, community meetings, etc.): talk with voters; let them know where we are, what we need, and how we plan to accomplish it, and show that we are progressing in the right direction.

Item 7

7. [10:10 - 11:00 AM Educational System Impact Fees](#)

Attachment: [March 10 2015 Work Session.pdf](#)

Attachment: [Impact Fee Study dated March 6 2015.pdf](#)

Attachment: [March 10 2015 Work Session \(March 6 Study Data\).pdf](#)

Minutes:

Mr. Rivers, Associate Superintendent of Facilities and Operations, provided documentation to support recommending an increase to the educational impact fee to the Board of County Commissioners. The BOCC will hold their final work session on the impact fee study on March 17th with the Public Hearing on April 7th.

Mrs. Fields asked on the probability of the County accepting our recommendation. Mr. Rivers responded that was an unknown because he has heard the County is considering re-imposing several of their own impact fees.

Referencing the current financial concerns of the District and knowing that impact fees can only be used to address the results of new growth, Mr. Wilson asked how impact fees will help us with the maintenance of any new or existing schools. Mr. Rivers reported there continues to be significant growth in the NE area of the County. Any recommended impact fee at this time will not satisfy what we need right now. After the Capital Plan discussion, the decision before the Board is, for the impact fees collected going forward, do we build classroom wings to address the overcrowding now or bank the fees for 3-4 years for a new school. Current impact fees cannot keep up with our new growth needs. Maintenance projects, including critical maintenance, are funded by the half cent sales tax. The State has not allocated PECO Major dollars (construction) for several years; PECO Minor dollars is projected to be \$2 million if it remains in the Governor's budget, but that is not enough to cover our current needs of \$400 - \$500 million.

On the sales tax side, based on net available revenue, after we satisfy debt service, we'll have approximately \$12 million in 2015-2016; \$10 million in 2016-2017; and \$5 million in year 3; \$2 million in year 4 ; and \$0 in year 5. We will become more and more dependent on whether the State allocates PECO money, which is not projected to increase. We don't have a solution for the maintenance side.

Based on fees collected by surrounding counties, Mrs. Fields suggested the percentage be increased from 41% to 50%. Mr. Berryman commented that the BOCC has to approve our recommendation and feels that large of an increase will be hard for them to accept. He suggested 45%. Mr. Mullenax stated that the County will adjust our recommendation as they choose, he suggested 55% - 60%. Mrs. Sellers commented that if the BOCC is considering re-imposing their impact fees, we should suggest a number they can support. Mr. Wilson suggested 45%.

Board consensus: 42%

Item 8

8. [11:00 - 11:10 AM Create New Position and Job Description for Food Service Manager](#)

Attachment: [Food Service Manager Career Centers 3-10-15 WS.pdf](#)

Item 9

9. ~~11:10 - 11:25 AM Create New Positions & Job Description for Federal Programs Department Reorganization~~

Item 10

10. [11:10 - 11:20 AM Promoting Science among English Language Learners \(P-SELL\)](#)

Attachment: [P-SELL Polk County Agreement 2-24-15.pdf](#)
Attachment: [eAgenda Info.pdf](#)
Attachment: [Draft Program Coordinator PCSB P-SELL.pdf](#)

Minutes:

As the English Language Learner population increases, Superintendent LeRoy reported there is a serious concern surrounding developing academic language for the ELL. The country's leading researcher for language development around Science and Mathematics for ELL, Dr. Okhee Lee, is working with a team from New York University and Stanford University through a DOE grant in Lee, Duval, and Osceola Counties and has agreed to allow us to participate in the P-SELL program with four (4) of our schools: Jesse Keen, Eastside, Frostproof and Wahneta Elementary Schools. The program builds academic language and reading skills for ELL students but also builds their inquiry skills in science and mathematics skills around measurement.

Funding will be through Title 1 and it will include a Coordinator position to run the program, materials, and professional development.

Mr. Berryman asked for a future discussion on Title 1 funds and how they are used.

Item 11

11. [11:20 AM Executive Session](#)

Minutes:

The Work Session adjourned at 10:28 AM for the Executive Session.

E. Adjournment

The Work Session adjourned at 10:28 AM. Minutes were approved and attested this 24th day of March, 2015.

Dick Mullenax, Board Chair

Kathryn M. LeRoy, Superintendent